



Bylaws of the Wildrose Loyalty Coalition Association

June 20, 2026

These bylaws are preceded first by the laws of Alberta and Canada.

Table of Contents

Article I: Name.....	1
Article II: Code of Conduct.....	1
Article III: Membership	1
Article IV: Provincial Board of Directors	2
Article V: Directors Roles and Responsibilities	3
Article VI: Meetings	5
Article VII: Committees	7
Article VIII: Parliamentary Authority	8
Article IX: Amendment	8
Article X: Constituency Association Rules	8
Article XI: Party Arbitration	8
Article XII: Recall	9
Article XIII: Definitions and Acronyms	10
Article XIV: Signatures for Bylaws.....	11

Article I – Name

1.1 The Name of this organization is Wildrose Loyalty Coalition Association, hereinafter referred to as “WLC”.

Article II – Code of Conduct

2.1 Refer to the Code of Conduct form for expectations with regards to Board members, and committee members.

Article III – Membership

3.1 Canadian Citizens who have resided in the Province of Alberta for no less than six months shall be eligible to apply for membership who:

3.1.1 Support the principles and purpose of the party.

3.1.2 Have completed an application for a membership of the party.

3.1.3 Have paid the prescribed membership fee.

3.1.4 Do not hold a position of fiduciary responsibility in another provincial political party.

3.2 The application for membership shall be sent to the Provincial Vice President of Membership with the required fee, who shall accept or reject the application.

3.3 Should an application for membership be rejected by the Provincial Vice President of Membership, the applicant shall be entitled to appeal the decision to the Provincial Board of Directors. Such an appeal shall be filed in writing no later than 14 days following notification of the Provincial Vice President of Membership’s decision. The decision of the Provincial Board of Directors shall be final.

3.3.1 Membership fees will be refunded when the membership application is rejected.

3.4 The Board of Directors will determine the prescribed membership fee.

3.5 No member is, as an individual, liable for any debt or liability of the party.

3.5.1 The party can only borrow money according to the rules established by Election Alberta, and $\frac{2}{3}$ vote in favour by the Board of Directors.

3.6 Subject to minimum periods of membership as may be set out in these bylaws or by the board, every member is entitled to:

3.6.1 Attend, participate in, vote, and stand for election to the Provincial Board, at any AGM or SGM upon payment of the prescribed registration fee.

3.6.2 Attend, participate in, vote, and stand for election to the Board of Directors of a Constituency Association in which the Member meets eligibility requirements pursuant to the Party's rules governing Constituency Associations; and

3.6.3 For the purpose of voting at any level, a voter must be a member in good standing for at least 45 days and must be of the age of eighteen or older and be in attendance at the meeting.

3.6.4 Any member can rescind their membership by written communication to the Provincial Vice President of membership; there will be no refunds in part or in full for rescinded memberships.

3.6.5 Any member may be expelled or refused renewal of their membership subject to a $\frac{2}{3}$ vote of the Board of Governors.

3.7 The following will be required to sign and submit a Code of Conduct and Non-Disclosure Agreement to the Provincial Vice President of Membership:

3.7.1 Provincial Board Members

3.7.2 CA Board Members

3.7.3 Standing Committee Members

Article IV – Provincial Board of Directors

4.1 All elected directors will have a one year term.

4.2 Directors will be considered volunteers, and thus will receive no remuneration, exceptions being:

4.2.1 Leader

4.2.2 If required to be in compliance with EFCDA.

4.3 The Provincial Board of Directors will consist of nine voting Directors, and nine nonvoting Directors.

4.4 The Provincial Board of Directors voting members shall include:

4.4.1 Leader

4.4.2 President

4.4.3 Chief Financial Officer

4.4.4 Secretary

4.4.5 Vice President of Policy and Governance

4.4.6 Vice President of Membership

4.4.7 Vice President of Communications

4.4.8 Vice President of Fundraising

4.4.9 Vice President of Events

4.5 The term of the Provincial Board of Directors shall expire at the conclusion of the AGM, with the exception being for the Leader.

4.6 Vacancies on the Provincial Board of Directors shall be assigned by the Board.

4.6.1 The term of a Director appointed to fill a vacancy will be until the next AGM.

4.7 An election will occur at every AGM for every director.

4.8 A Board member may be removed by a vote of 75% by the PBOG with the exception of the Leader.

Article V - Directors Roles and Responsibilities

5.1 Leader

5.1.1 Can attend all meetings in an ex-officio capacity.

5.1.2 Shall promote the Party, its policies, and principles,

5.1.3 Will appoint 2 members of the Caucus to both, communicate with and attend Provincial Board meetings.

5.1.4 Is the Chief Public Official of the Party.

5.1.5 Is required to provide a report of activities at each AGM and be prepared to answer questions regarding.

5.1.6 A leadership race may be triggered at or by the following:

5.1.6.1 Recall

5.1.6.2 AGM

5.1.6.3 SGM

5.1.6.4 Resignation

5.2 President

5.2.1 Is the principal Director of the Party.

5.2.2 Will call and chair or appoint a chair at all AGMs, SGMs and meetings of the Provincial Board of Directors.

5.2.3 Will act as interim leader during the leadership selection process in the absence of an elected MLA.

5.2.4 Be an ex-officio member of all committees established by the Provincial Board of Directors except PAC and any nominating committees.

5.3 Chief Financial Officer

5.3.1 Will oversee preparation of financial statements and budgets.

5.3.2 Maintain or cause to be maintained the financial records of the party.

5.3.3 Oversee preparation and submission of such reports as are required by law.

5.3.4 Will provide a report at all Provincial Board Meetings.

5.3.5 Society's financial records will be audited annually by two board members and one member-at-large.

5.3.6 Society's members have the right to inspect the books and the records and they will be made available at each annual meeting.

5.3.7 The society's seal will be kept by the CFO and will be used subject to authorization by the Association Board of Governors.

5.4 Secretary

5.4.1 Will record and prepare minutes of all meetings of the Provincial Board of Directors.

5.4.2 Maintain or cause to be maintained the records of the Party, excluding financial and membership records.

5.4.3 Will make approved minutes available upon request to the CA presidents.

5.5 Vice President of Policy and Governance

5.5.1 Chair the Policy and Governance Committee.

5.5.2 Organize and manage all meetings and processes related to the consideration and adoption of the Governance and Policies of the Party.

- 5.5.3 Oversee policies and procedures as may be necessary for the governance of the Party, and all Constituency Associations.
- 5.6 Vice President of Membership
 - 5.6.1 Maintain and protect the membership list.
 - 5.6.2 Be responsible for the growth of the Party membership.
- 5.7 Vice President of Communications
 - 5.7.1 Assemble and chair the Communications Committee, including a representative of the Leader and Caucus to ensure consistency in messaging.
 - 5.7.2 Be responsible for creating and monitoring communications, advertising and promotional matters of the Party.
- 5.8 Vice President of Fundraising
 - 5.8.1 Be knowledgeable of, and ensure that fundraising activity is in compliance with, the Elections Alberta regulations.
 - 5.8.2 Assemble and chair the Fundraising Committee.
 - 5.8.3 Be primarily responsible for overseeing and or assisting with all provincial fundraising activity.
- 5.9 Vice President of Events
 - 5.9.1 Will be responsible for overseeing the coordination of events.

Article VI – Meetings

- 6.1 Provincial Board of Directors meetings:
 - 6.1.1 Upon the President's absence the board will appoint a chair.
 - 6.1.2 In the event of the neglect or refusal of the President to call a Board meeting, the Secretary shall call a meeting upon receipt of a written request from any two members of the Board of Directors.
 - 6.1.3 A minimum of ten general meetings are to be held in any given year.
 - 6.1.4 At least seven (7) days notice is required where the notice is provided by email or telephone.
 - 6.1.5 60% of Directors present at any meeting shall represent a quorum.

6.1.6 The Board of Directors in its entirety may, by vote taken before, waive notice of any such meeting and may approve of any or all proceedings taken or had there at by a unanimous vote.

6.1.7 Unless waived unanimously, the voting Directors, motions for consideration at Board meetings must be distributed to all Directors at least 48 hours before commencement of the meeting at which such motions will be considered.

6.1.8 Motions may be moved and considered by email provided that voting on such motions is open for at least 48 hours.

6.1.9 Notice must be provided for a Special Meeting to the entire board with a unanimous approval of quorum.

6.1.9.1 Business that will be conducted at a special meeting shall be stated in the notice of the meeting.

6.1.10 Non-voting members required to attend regularly scheduled General Provincial Board meetings shall include:

6.1.10.1 Two members of the Caucus will be elected by the Caucus and serve a term as directed by the Caucus.

6.1.10.2 Five members, one from each of the five regions' Standing Committee of Regional Representatives.

6.2 Special General Meetings (SGM)

6.2.1 A SGM is a separate session held and convened only to consider the items of business as specified in the call of the meeting.

6.2.2 SGMs will be called by the PBoD.

6.2.3 Must be a registered voting member for a minimum of 45 days prior to SGM to be eligible to vote.

6.2.4 45 days notice will be given for a SGM by the PBoD, by email or telephone.

6.2.5 1% of the membership will be considered quorum.

6.3 Annual General Meetings (AGM)

6.3.1 Ultimate authority resides with the membership.

6.3.2 AGM is a meeting to be held yearly to conduct party business.

- 6.3.3 An AGM will be held once every calendar year.
- 6.3.4 AGM will be called by the PBoD.
- 6.3.5 60 days notice will be given for an AGM by the PBoD via email or telephone.
- 6.3.6 The timeline preceding the AGM will be as follows:
 - 6.3.6.1 90 days prior to the AGM and requests for bylaw resolutions will be sent to the membership. These resolutions will then be provided to the PBoD 70 days prior to the AGM.
 - 6.3.6.2 30 days prior, the proposed Agenda will be sent to the membership.
- 6.3.7 A proposed agenda will be provided to the membership a minimum of seven days prior to the AGM or SGM and will then be up for approval by those in attendance.
- 6.3.8 1% of membership will be considered quorum.
- 6.3.9 At every AGM the vacancies and interim board appointments shall be up for election.
- 6.3.10 At every AGM the bylaws and policies shall also be open for review.
- 6.3.11 All Director positions must provide a report to the membership and answer questions.
- 6.4 Voting shall be by secret ballot.

Article VII – Committees

- 7.1 Standing Committee of Regional Representatives (SCRR)
 - 7.1.1 The SCRR will,
 - 7.1.1.1 Meet a minimum of four times per calendar year.
 - 7.1.1.2 Facilitate communication between all CAs in their region and the PBoD.
 - 7.1.1.3 Assist the CAs with complying with the current EFCDA and other; applicable legislation.
 - 7.1.1.4 Appoint one person to attend PBoD meetings as a non-voting member.
 - 7.1.2 Each region of the province will have a SCRR

- a. North West
- b. North East
- c. Central
- d. South West
- e. South East
- f. Edmonton
- g. Calgary

7.1.3 Each CA President shall appoint one member from their CA Board to become a member of the SCRR for their region.

7.1.4 Members of the SCRR will serve a term corresponding with the term of their Constituency Association Board.

7.1.5 Members of the SCRR will elect a chairperson.

7.1.6 PBoD are ex-officio members of the SCRRs.

7.2 Party Arbitration Committee

7.2.1 A chair will be elected at the AGM with a 2-year term.

7.2.2 Each regional representative will select an individual from their region when triggered by a complaint process.

Article VIII – Parliamentary Authority

8.1 If an instance arises that is not covered by these bylaws, Roberts Rules Newly Advised will be used for guidance.

Article IX – Amendment

9.1 These bylaws can only be amended by special resolution of the members and requires approval by at least 75% of all voting members present and voting.

9.2 The Provincial Secretary of the Party shall maintain a copy of these bylaws and may correct spelling and renumber as required following final ratification of these bylaws.

9.3 Members will be notified of all proposed amendments no less than 60 days before an AGM or SGM.

Article X – Constituency Association Rules

10.1 For CA rules refer to the Constituency Association Rules document.

10.2 At the CA level, CA's Presidents shall be responsible for ensuring that the Code of Conduct and Non-Disclosure forms are completed and sent to the Provincial VP of Membership.

Article XI- Party Arbitration

11.1 The process will be triggered when a complaint is registered with the Party Arbitration Committee Chair.

11.2 CA's from each region will select an individual from their region when triggered by complaint process

11.3 The committee will form and start acting within 30 days.

11.4 If there is any form of conflict of interest, the chair or arbitration member in conflict must step down.

11.4.1 If the chair is stepping down due to conflict of interest, the committee will choose a replacement from within the committee.

Article XII – Recall

12.1 Members that may be removed by way of recall are the following:

12.1.1 Leader;

12.1.2 PBoD;

12.1.3 PAC Chair.

12.2 50% plus one of active CAs can remove a PBoD member by way of written notice.

12.3 50% plus one of active CAs can trigger the leadership selection process.

Article XIII: Definitions and Acronyms

Definitions

Remuneration: compensation of a monetary value for work or a service.

Fiduciary: of, relating to, or involving a confidence or trust.

Active Constituency Association: a Constituency Association Board will be deemed active when it consists of a minimum of five members.

Quorum: the minimum number of board members that must be present to make the proceedings of the meeting valid.

Standing Committee: a permanent committee intended to consider all matters pertaining to a designated subject.

Committee: a group of people appointed for a specific function.

Ex-Officio: a non-voting participant.

Shall: a must, definite in nature.

May: strong suggestion.

Recall: the process of withdrawing a board member or leader.

Acronyms

WLC - Wildrose Loyalty Coalition

SGM – Special General Meeting

SCRR – Standing Committee of Regional Representatives

PBOD – Provincial Board of Directors

EFCDA – Election Finances and Contributions Disclosure Act

VP – Vice President

CA – Constituency Association

MLA – Member of Legislative Assembly

AGM – Annual General Meeting

PAC – Party Arbitration Committee

PGC – Policy Governance Committee

RO – Returning Officer

RR – Regional Representative

Article XIV: Signatures for Bylaws

Printed Name:
Signature:
Address/Postal Code
Printed Name:
Signature:
Address/Postal Code
Printed Name:
Signature:
Address/Postal Code
Printed Name:
Signature:
Address/Postal Code
Printed Name:
Signature:
Address/Postal Code

Witness:

Printed Name:
Signature:
Address/Postal Code